



Community Area Grant Application Form 2011/2012

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

For larger projects we strongly advise you to contact Charities Information Bureau three months before you approach the area board. (See Section 2 for contact details)

**Please contact your Community Area Manager before completing your application
(See Section 3 for contact details)**

1. Your organisation or group

Name of organisation	Bemerton Heath Interagency Group (IAG)		
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify Multi Agency Group		

2. Your project

Project Title/Name	Bemerton Heath Consultation		
What is your project about and what does it aim to achieve? <i>Important: This section is limited to 600 characters only (inclusive of spaces).</i>	Bemerton Heath has experienced many changes over the past few years. It faces many more changes over the coming years, most notably the building of up to 1250 new homes adjoining the estate and a £15.5million new Academy building. The IAG, a group of agencies working on Bemerton Heath, would like to consult with Bemerton Heath Residents, who have been difficult to engage in the past, to gain their views on how they would like to see the estate going forward over the next few years. The money is for doorstep consultation of between 100-1200 homes.		
In which community area does your project take place? (Please give name – see section 3 of the grants pack)	Salisbury City		
I/we have discussed our project with the town/parish council?	Yes <input checked="" type="checkbox"/>	Date 01/11/11	No <input type="checkbox"/>
I/we have discussed our project with our Wiltshire councillor?	Yes <input type="checkbox"/>	Date	No <input checked="" type="checkbox"/>

Where will your project take place?	Bemerton Heath - Salisbury
When will your project take place?	Autumn 2012
How did you discover there was a need for your project (please provide evidence) and how will your project benefit your local community? <i>Important: Please do not type/write in paragraphs – This section is limited to 1000 characters only (inclusive of spaces)</i>	The IAG consists of local organisations/agencies working on Bemerton Heath; including police, schools, churches, health, residents. They meet every 2 months to discuss issues affecting Bemerton Heath whose residents are hard to engage, a concern raised by all members. To support the community in education, health and opportunity, best serve the community within the context of the proposed further developments and address real/perceived concerns it's essential that views and opinions of residents are sought. The only successful exercise to date was in 2006 with a former SDC/police doorstep consultation. The IAG would like to engage temporary workers through an employment agency to conduct doorstep consultation on approx 1,100 houses using a questionnaire devised by the IAG (attached). The results will be used to create a 3-5 year action plan for the IAG to work to. Statistics will be shared with all IAG members to support targeted/partnership working, funding applications etc
How many people will benefit from your project?	1,100 directly, 6000+ as a result
How does your project demonstrate a direct link to the local community plan for your area? www.wiltshire.gov.uk/areaboards Please provide a reference/page no.	The questionnaire will relate to the priorities highlighted in 2002 (detailed in the local community plan) providing an update to go forward, copy enc 11-13
To be completed ONLY where town/parish councils are making an application	
Is your project one which parish/town councils have powers to raise local taxes to fund?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Could your project be funded from your reserves?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Is your project urgent (having to be completed in this financial year? If you answer YES please provide evidence elsewhere on the application form	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Any other information about your project. Evidence of how the Bemerton Heath IAG has been successful in the past is included in the form of a copy of the 2007 Bemerton Ward Plan. The plan was produced following a similar exercise in 2006 and as a result of this a number of improvements were made that are detailed in the 2010 Ward Plan update (enclosed) Two local employment agencies quoted total staffing cost of £11 per hour, paying the employee approx £7.50. It is estimated that it will take 10 minutes in total per household to complete the questionnaire, including knocking door, waiting, questions and moving onto next house. Therefore, £2,000 will enable approximately 1,100 houses to be surveyed, which is just under 50%. Funding in kind will be provided by members of the Interagency Group, including management time, meetings and time to put the questionnaire together, data entry and analysis of the results, photocopying and refreshments. In regards to audited accounts, please find enclosed copies of bank statements.	

3. Management

How many people are involved in the management of your group/organisation?
Of these, how many are:

Over 50 years	Male	<input type="text" value="2"/>	Female	<input type="text" value="3"/>
25 – 50 years	Male	<input type="text" value="6"/>	Female	7 <input type="text"/>
Under 25 years	Male	<input type="text" value="1"/>	Female	<input type="text"/>
Disabled People	Male	<input type="text"/>	Female	<input type="text"/>
Black and Minority Ethnic people	Male	<input type="text"/>	Female	<input type="text"/>

If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?

A one off project

How will you know whether your project has made a difference in the community? What evidence will be collected to enable you to know that the project has made a positive impact on your community and met the local need?

The questionnaire will provide vital information as to the concerns, needs and aspirations of the community. The IAG will use this information as the basis for its partnership working over the next 3-5 years, as it works to meet those needs and concerns, and to encourage a more cohesive and engaged community. As well as an action plan, reports and records will be kept and working groups formed.

Have you contacted Charities Information Bureau for help with your application/ to seek other funding?

Yes

Date

No

To whom have you applied for funding for this project (*other than Wiltshire Council*)?

Please list with amount applied for and whether you have been successful

Name of Funder

Amount Applied For

Amount Received

Salisbury City Council

£1000

TBC

Have you or do you intend to apply for a grant from another area board within this financial year?

If yes, please state which one(s).

Yes

No

Are you in receipt or anticipating other funding from other Wiltshire Council departments for this project?

Yes

No

4. Information relating to your last annual accounts (if applicable)		
Year ending: 2012	Month: 03	Year: 2012
A - Total income:	£1,835	
B - Minus total expenditure:	£0	
Surplus/deficit for year: (A minus B)	£1,835	
Free reserves currently held:	£0	

5. Financial information – If you can claim back V.A.T. please exclude from figures given below

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
Payment to Agency for staff.	£2,000	Own fundraising/reserves		£
Admin time on bid/questionnaire	£400			£
Analysis/Data Entry	£1,000	Parish/town council		£
Management Time	£400	Salisbury City Council	P	£1000
Photocopying	£100	Trusts/foundations		£
Meetings inc. refreshments	£100			£
	£	In kind	C	£2,000
	£			£
	£	Other		£
	£			£
	£			£
	£			£
Total Project Expenditure	£4,000	Total Project Income		£3000

Total project income B	£3000
Total project expenditure A	£4,000
Project shortfall A – B	£1000
Grant sought from Wiltshire Council Area Board	£1000
Bank Details	
Please give the name of the organisations' bank account e.g. Barclays	
Please give the title name of the organisations' bank account e.g. current	

6. Supporting information – Please enclose all the following documentation as failure to do so may lead to a delay in your application being considered

Enclosed (please tick)

- Written quotes including the one(s) you are going to use
- Latest inspected/audited accounts or annual report or Income/expenditure budget for current financial year
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

7. Declaration (on behalf of organisation or group) – I confirm that...

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application. Child Protection Safeguarding Adults
 - Public Liability Insurance Equal opportunities
 - Access audit Environmental impact
 - Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Date: 23/07/2012

Position in organisation: Chairman

Please return your completed application to the appropriate Area Board Locality Team (see section 3)